

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES  
MONTHLY MEETING**

**February 12th, 2024 @ 6:30 pm**

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30p.m. followed by the Pledge to the Flag led by Kim Staniszewski. The following Trustees were present: John Mullen, Scott D’Alba, and Michael Cianfrini. Absent: Trustee Igoe, Mayor Boyle

Also, Present: Clerk/Treasurer, Kim Staniszewski; DPW Supervisor, Tom Mikolajczyk; Fire Chief, Sean Downing; and Code/Zoning Officer, Mike Morris.

**APPOINTMENT OF INTERIM DEPUTY MAYOR:** Due to the unexpected absence of Mayor Boyle and Deputy Mayor Igoe.

**A Motion** was made by Trustee Mullen, to appoint Michael Cianfrini as Interim Deputy Mayor for the Village Trustee meeting, February 12, 2024, second by Trustee D’Alba. Ayes: Trustees Mullen, D’Alba, and Cianfrini. Carried

**PUBLIC HEARING:**

**PUBLIC COMMENT:**

**OLD BUSINESS:**

**NEW BUSINESS:**

- 1. Fire Chief/President Report-** Chief Downing provided a verbal report for February. Officers for 2024 are 752 C. Williams, 753 P. Scheiber, 754 C. Hilchey, 755 J. Cooper, 756 A. Pilc, and 757 C Scheiber. Board President is J. Finn. Truck Maintenance will now be done on electronically on an App. Cost of \$120 annually. Village DPW could also jump on the app for no extra costs. Department is preparing specs for a replacement truck to Engine 72 as well as working on a grant application for building repairs and a FEMA grant.

**A Motion** was made by Trustee Mullen, to accept the Fire Chief report for February, 2024, second by Trustee D’Alba. Ayes: Trustees Mullen, D’Alba, and Cianfrini. Carried

- 2. Zoning/Code Report-** Code Officer Morris presented a verbal report. Phase 1 of School House Manor renovation is completed. Has been a really good experience working with the owners of the building. Maple Ave, is working with legal to prepare paperwork on violation. South Main St., working with owner should be vacated in 1-2 weeks. Code Officer will reviewing zoning laws regarding signage allowed.

**A Motion** was made by Trustee D’Alba, to accept the Code/Zoning report for February , 2024, second by Trustee Mullen. Ayes: Trustees Mullen, D’Alba, and Cianfrini. Carried

- 3. **Camden Report**-Written Report was provided by Lou Morretti of Camden
  - a. Annual Inspection of facility was done by the DEC
  - b. Annual Inspection of the Generator was completed by Cummins
  - c. Air leak was fixed by DPW on side 2 gas cleaning box.
  - d. Able Electric will be in this month to install new alarms on blowers

**A Motion** was made by Trustee D’Alba to accept Camden’s report for February 2024, second by Trustee Mullen. Ayes: Trustees Igoe, Mullen, and Cianfrini. Carried

**4. Approval of February, 2024 Abstract/P.O.’s**

<i>2/12/2024 Abstract</i>					
A0 Chks -19893-20124	(\$66,560.41)	(\$66,560.41)			
F0 Chks --19925-19932	(\$113,688.18)		(\$113,688.18)		
G0 Chks -20036-20046	(\$30,552.89)			(\$30,552.89)	

**A Motion** was made by Trustee Mullen to approve the February, 2024, Abstract, second by Trustee D’Alba, Ayes: Trustee Mullen, D’Alba, and Cianfrini. Carried.

**5. Approval of the January 10th, 2024, Minutes**

**A Motion** was made by Trustee D’Alba to table the approval of the January 10<sup>th</sup>, 2024 Minutes until March 2024, second by Trustee Mullen, Ayes: Trustee Mullen, D’Alba, and Cianfrini. Carried.

- 6. **DPW Report**- DPW Supervisor Mikolajczyk provided a report to the Board.
  - a. Trees have been tagged to remove on Cary Ave and Farnsworth Ave.
  - b. Able Electric will upgrade Sludge Building Lights
  - c. Lead Service Line Inventory is in process

**A Motion** was made by Trustee Igoe to approve Sludge Building light replacement in the amount of \$7,400, second by Trustee Cianfrini, Ayes: Trustee Igoe, Mullen, and Cianfrini. Carried.

**A Motion** was made by Trustee Mullen to accept DPW Supervisor report for February 12th, 2024, second by Trustee D’Alba, Ayes: Trustee Mullen, D’Alba, and Cianfrini. Carried.

- 7. **Clerk’s Report-Written Report** – Village Clerk-Treasurer Staniszewski provided a written report to the Board.
  - a. Interviewed 4 candidates for Deputy Clerk.
  - b. Elections will be on March 19, 2024. Two candidates running.

**A Motion** was made by Trustee Mullen to accept Clerk-Treasurer report for February 12th, 2024, second by Trustee D’Alba. Ayes: Trustee Mullen, D’Alba, and Cianfrini. Carried

**8. Trustee Report-**

- a. Trustee D'Alba- Cars crowding Cary Avenue, parking on both sides of road at curve. Plow trucks have an issue going thru there during the day. Would like the Board to consider looking at the parking regulations.

**9. Mayors Report-**

- a. Update to Discussion on Water Loss at OACS- draft letter to be reviewed.
- b. Municipal Solutions Contract for General Services  
**A Motion** was made by Trustee Mullen to approve Municipal Solutions contract for 2024, second by Trustee D'Alba. Ayes: Trustee Mullen, D'Alba, and Cianfrini. Carried
- c. Budget Workshop- will be held on Wed., February 21<sup>st</sup> at 3:30 pm (General Fund/Fire Dept.\_
- d. Approval of Tree Committee- Tables until March meeting.

Having no further business to come before the Board, the meeting was adjourned 7:30 PM on **A Motion** by Trustee D'Alba

The next regular Board meeting will be held **Monday, March 11th**, at 6:30 PM at the Village Hall, 39 Main St..

Second by Trustee Mullen Ayes: Trustees D'Alba, Cianfrini, and Mullen. Carried.

Respectfully Submitted,



Kimberly Staniszewski

Clerk/Treasurer

February 12<sup>th</sup>, 2024