

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

March 11th, 2024 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30p.m. followed by the Pledge to the Flag led by Mayor Boyle. The following Trustees were present: John Igoe, John Mullen, Scott D’Alba, and Michael Cianfrini.

Also, Present: Clerk/Treasurer, Kim Staniszewski; DPW Supervisor, Tom Mikolajczyk

PUBLIC HEARING:

PUBLIC COMMENT:

None

OLD BUSINESS:

- 1. Budget Workshop 2024-2025: Tentative Budget Review.**
 - A) General Fund: Tax Rate & Fire Department.**
 - B) Water Fund: Rates and User Fees.**
 - C) Sewer Fund: Rate and User Fees.**

Board of Trustees were provided a summary of the budget and details for review prior to the board meeting. Trustees discussed Water Rates and made changes to proposed rate discussed at the last budget workshop. Tentative Budget will be ready to be reviewed on March 20, 2024 with copies available at the Village Office.

NEW BUSINESS:

- 1. Fire Chief/President Report-** No Report at this time.
- 2. Zoning/Code Report-** Code Officer Morris presented a written report..

A Motion was made by Trustee D’Alba, to accept the Code/Zoning report for February , 2024, second by Trustee Mullen. Ayes: Trustees Mullen, D’Alba, and Cianfrini. Carried

3. Approval of March, 2024 Abstract/P.O.’s

<i>3/11/2024 Abstract</i>					
A0 Chks -20126-20158	(\$19,987.58)	(\$19,987.58)			
F0 Chks --19933-19940	(\$84,497.01)		(\$84,497.01)		
G0 Chks -20047-20054	(\$10,465.16)			(\$10,465.16)	

A Motion was made by Trustee Cianfrini to approve the March, 2024, Abstract, second by Trustee Igoe, Ayes: Trustee Igoe, Mullen, D’Alba, and Cianfrini. Carried.

4. Approval of the January 10th, 2024, Minutes

A Motion was made by Trustee D’Alba to approve the January 10th, 2024 Minutes, second by Trustee Mullen, Ayes: Trustee Igoe, Mullen, D’Alba, and Cianfrini. Carried.

5. Approval of the February 12th, 2024, Minutes

A Motion was made by Trustee Mullen approve the February 12th, 2024 Minutes, second by Trustee Cianfrini, Ayes: Trustee Igoe, Mullen, D’Alba, and Cianfrini. Carried.

6. DPW Report- DPW Supervisor Mikolajczyk provided a report to the Board.

- a. Brush Pick up will begin April 1st
- b. New Service Doors were installed at DPW and Maple Ave side of 41 Main St.
- c. Lead Service Line Inventory continues. Newsletter article, online survey and door to door visits are in the plans.

A Motion was made by Trustee Cianfrini to accept DPW Supervisor report for March 11th, 2024, second by Trustee Mullen, Ayes: Trustee Igoe, Mullen, D’Alba, and Cianfrini. Carried.

7. Clerk’s Report-Written Report – Village Clerk-Treasurer Staniszewski provided a written report to the Board.

- a. Brenda Brownlie has been hired as Deputy Clerk
- b. Elections will be on March 19, 2024. Two candidates running.
- c. 41 Main St. Lease agreement fell thru. Will move forward with NYForward Grant for property per Board.
- d. NYSERDA credits. Village qualifies for many credits. Clerk will be sending information to NYSERDA for the credits and subsequent grant money.

A Motion was made by Trustee Igoe to accept Clerk-Treasurer report for March 11th, 2024, second by Trustee Cianfrini. Ayes: Trustee Igoe, Mullen, D’Alba, and Cianfrini. Carried

8. Trustee Report- Nothing to Report at this time.**9. Mayors Report-**

- a. Study will begin with STAMP sewer project.
- b. Public Hearing for 2024-2025 Budget will be set for April 9th
- c. Study with Town of Oakfield on Town Sewer Districts has begun

10. Approval of Public Hearing for April 9th, 2024

A Motion was made by Trustee Igoe to set April 9th, 2024 as the Public Hearing for the 2024-2025 Village Budget, second by Trustee D’Alba. Ayes: Trustee Igoe, Mullen, D’Alba, and Cianfrini. Carried

11. Approval of Tree Committee

A Motion was made by Trustee Igoe to appoint the following individuals to the Village’s Tree Committee,

- Greg Houseknect 5 Yr Term thru 2/28/2029
- Lynnette Crawford 4 Yr Term thru 2/28/2028
- Jessica Baker 3 Yr Term thru 2/28/2027
- Jaime Lindsley 1 Yr Term thru 2/28/2025
- Chris Marcott 1 Yr Term thru 2/28/2025

second by Trustee Cianfrini. Ayes: Trustee Igoe, Mullen, D’Alba, and Cianfrini. Carried

12. Resolution #4-2024 Approval of Deputy Clerk-Treasurer

A Motion was made by Trustee Igoe to approve Brenda Brownlie as Deputy Clerk-Treasurer, second by Trustee D’Alba. Ayes: Trustee Igoe, Mullen, D’Alba, and Cianfrini. Carried


13. Approval of Street Closure July 27th, 2024

A Motion was made by Trustee Igoe to approve Bennett Avenue street closure on Saturday, July 27th, 2024 for the hours of 11am to 4:30pm for Soap Box Derby, second by Trustee Mullen. Ayes: Trustee Igoe, Mullen, and Cianfrini. Abstain: Trustee D’Alba. Carried

Having no further business to come before the Board, the meeting was adjourned 7:28 PM on A Motion by Trustee Igoe

The next regular Board meeting will be held **Tuesday, April 9th**, at 6:30 PM at the Village Hall, 39 Main St..

Second by Trustee Cianfrini Ayes: Trustees Igoe, D’Alba, Cianfrini, and Mullen. Carried.

Respectfully Submitted,

Kimberly Staniszewski
Clerk/Treasurer
March 11th, 2024

March 11, 2024

**Village of Oakfield
Genesee County, New York**

**RESOLUTION # 4 -2024: A RESOLUTION APPOINTING PART-TIME DEPUTY
CLERK-TREASURER**

**THE VILLAGE BOARD OF THE VILLAGE OF OAKFIELD, GENESEE COUNTY,
NEW YORK RESOLVES AS FOLLOWS:**

WHEREAS, the Village Office is in need to hire a Part-Time Deputy Clerk-Treasurer; and

WHEREAS, the position of Deputy Clerk-Treasurer was vacated due to resignation of Sherry Tacy, and

WHEREAS, Village of Oakfield, provides for the designation and appointment of Deputy Clerk-Treasurer for the Village of Oakfield by a majority vote of the Oakfield Village Board, and

NOW, THEREFORE, BE IT RESOLVED, that the Oakfield Village Board designates and appoints Brenda Brownlie as Part-Time Deputy Clerk-Treasurer for the Village of Oakfield, classified and graded as the Part-Time Deputy Clerk-Treasurer for the Village of Oakfield at the annual salary of \$29,120.00, effective March 11, 2024 ; and

BE IT FURTHER RESOLVED that this resolution takes effect immediately following adoption by the Village Board of Trustees.

This Resolution was adopted by the Oakfield Village Board on March 11th, 2024.

Motion to adopt Resolution #4 -2024 by Trustee Igoe

Seconded by Trustee D'Alba

Ayes: Trustees Igoe, Mullen, Cianfrini, and D'Alba

Nays: None

Absent: None

Carried

State of New York)
County of Genesee)
Village of Oakfield) ss.

I, Kimberly Staniszewski, Clerk-Treasurer of the Village of Oakfield in the County of Genesee, and State of New York, hereby certify that the foregoing Resolution # 4- 2024 was duly adopted at a meeting of the Village Board of the Village of Oakfield held on the 11th day of March, 2024, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Village of Oakfield, Genesee County, New York this 11th day of March, 2024.

Kimberly Staniszewski
Clerk-Treasurer