

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES  
MONTHLY MEETING**

**July 8th, 2024 @ 6:30 pm**

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30p.m. followed by the Pledge to the Flag led by Resident, Scott Helsler. The following Trustees were present: John Igoe, John Mullen, Scott D’Alba, and Michael Cianfrini and Mayor Boyle.

Also, Present: Clerk/Treasurer, Kim Staniszewski; and DPW Supervisor, Tom Mikolajczyk;

**PUBLIC HEARING:**

**PUBLIC COMMENT:**

1. **Flower Pot Damage-** Two youths with their guardians presented verbal apologies to the Village Board and Community for the flower pot damage done over Memorial Day weekend.
2. **Cary Avenue Parking-** several Cary Ave residents affected by the recently approved LL#2-2024 Restricted On-Street Parking for Cary Avenue came to ask for a change to the LL. Discussion on temporary changes and further review by the board of the area on Cary Ave that should have no parking restrictions.

**OLD BUSINESS:**

1. **Tree Committee- 40 Coe Avenue-** Tree Committee visited the location to review 3 trees in right of way and root damage being done to the yard of the homeowner. Tree Committee recommended that no trees be removed as they are not diseased or dying. Mayor will contact homeowner.
2. **LL#2-2024 Restricted Parking Cary Avenue-**

**A Motion** was made by Trustee Cianfrini, to temporarily remove No Parking signs on the North Side of Cary Avenue, making LL#2-2024 unenforceable until further research is completed on the need for no parking on Cary Avenue, second by Trustee Mullen. Ayes: Trustees Igoe, Mullen, D’Alba, and Cianfrini. Carried

**NEW BUSINESS:**

1. **Fire Chief/President Report-** No Report
2. **Zoning/Code Report-** Code Zoning Officer Morris presented a written report.

**A Motion** was made by Trustee Cianfrini, to accept the Code/Zoning report for June , 2024, second by Trustee D’Alba. Ayes: Trustees Igoe, Mullen, D’Alba, and Cianfrini. Carried

**3. WWTP Report-**Lou Moretti from Camden Group presented a written report.

**A Motion** was made by Trustee Igoe, to accept the WWTP report for June , 2024, second by Trustee Cianfrini. Ayes: Trustees Igoe, Mullen, D’Alba, and Cianfrini. Carried

**4. Approval of June 10<sup>th</sup>, 2024 Minutes**

**A Motion** was made by Trustee Igoe to approve the June 10th, 2024 Minutes, second by Trustee Mullen, Ayes: Trustee Igoe, Mullen, D’Alba, and Cianfrini. Carried.

**5. Approval of June 10<sup>th</sup> 2024 Organizational Meeting Minutes**

**A Motion** was made by Trustee Cianfrini to approve the June 10th, 2024 Organizational Minutes, second by Trustee Igoe, Ayes: Trustee Igoe, Mullen, D’Alba, and Cianfrini. Carried.

**6. Approval of July 2024 Abstract/P.O.’s**

<i>7/8/2024 Abstract</i>	
(A0) GENERAL FUND	\$61,687.70
(F0) WATER FUND	\$1,356.21
(G0) SEWER FUND	\$18,736.08
(H0) CAPITAL FUND	\$0.00
<b>TOTAL</b>	<b>\$81,779.99</b>
Check Numbers # 1029 -1065	
Void #1031	

**A Motion** was made by Trustee D’Alba to approve the July, 2024, Abstract, second by Trustee Igoe, Ayes: Trustee Igoe, Mullen, D’Alba, and Cianfrini. Carried.

**7. DPW Report-** DPW Supervisor Mikolajczyk provided a report to the Board.

- a. July 10<sup>th</sup> -12<sup>th</sup> Milling /Paving Cary Ave and Oak St.
- b. Vietnam Memorial Bench has been installed at Triangle Park
- c. Fence at Memorial Park has been fixed

**A Motion** was made by Trustee Mullen to accept DPW Supervisor report for July 8th, 2024, second by Trustee Cianfrini, Ayes: Trustee Igoe, Mullen, D’Alba, and Cianfrini. Carried.

**8. Clerk's Report-Written Report** – Village Clerk-Treasurer Staniszewski provided a written report to the Board.

- a. 87% of Village Taxes have been collected
- b. Continue to receive responses for Service Line Inventory
- c. New Server is being installed this week

**A Motion** was made by Trustee Igoe to accept Clerk-Treasurer report for July 9th, 2024, second by Trustee D'Alba. Ayes: Trustee Igoe, Mullen, D'Alba, and Cianfrini. Carried

**9. Trustee Report-**

- a. Trustee Igoe- would like an update from the School, Mayor Boyle will follow-up this week. No response from Superintendent last July 1<sup>st</sup> when he called.

**10. Mayors Report-**

- a. Several reports of theft and vandalism in the Village. Stay vigilant and report anything you see/hear
- b. Procedural changes implemented to tracking projects within Office and DPW.

**11. Executive Session- Legal Matter-**

**A Motion** was made by Trustee Cianfrini to enter Executive Session at 7:41 pm for a legal matter, DPW Supervisor Mikolajczyk and Clerk/Treasurer Staniszewski were asked to stay, second by Trustee Igoe. Ayes: Trustee Igoe, Mullen, D'Alba, and Cianfrini. Carried

**A Motion** was made by Trustee Igoe to exit Executive Session at 7:49 pm for a legal matter, second by Trustee Mullen. Ayes: Trustee Igoe, Mullen, D'Alba, and Cianfrini. Carried

**12. Right of Way- Solar Field Access-**

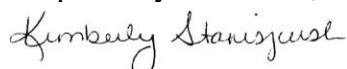
**A Motion** was made by Trustee Cianfrini to approve Boundary Line Agreement for Mill St access to Waste-Water Treatment Plant, second by Trustee Mullen. Ayes: Trustee Igoe, Mullen, D'Alba, and Cianfrini. Carried

Having no further business to come before the Board, the meeting was adjourned 8:00 PM on **A Motion** by Trustee Igoe

The next regular Board meeting will be held **Monday, August 12th**, at 6:30 PM at the Village Hall, 39 Main St..

Second by Trustee Mullen Ayes: Trustees Igoe, D'Alba, Cianfrini, and Mullen. Carried.

Respectfully Submitted,



Kimberly Staniszewski

Clerk/Treasurer

July 8th, 2024