

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES  
MONTHLY MEETING**

**July 13, 2020 @ 6:30 pm**

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:33 p.m. by Mayor David Boyle followed by the Pledge to the Flag led by Oakfield Fire Chief, Sean Downey. The following Trustees were present: John Igoe, John Mullen, Michele Graham, and Michael Cianfrini.

Also, Present: Clerk/Treasurer, Kimberly Staniszewski, DPW Supervisor, David Laney, Fire Chief, Sean Downey, Zone and Code Enforcement Officer, Mike Morris

\*The meeting was streamed live on Village of Oakfield, NY Face Book Page and recorded as required under Gov. Cuomo Executive Order No. 202.1 issued during the Covid-19 Pandemic.

**PUBLIC HEARINGS:**

**1) Local Law #1-2020 Amendment Grass, Weeds and Debris Law**

**A Motion** was made by Trustee Graham to open the public hearing @ 6:32 P.M for the amendments proposed to Local Law #1-2020 Grass, Weeds and Debris Law, second by Trustee Igoe. Ayes, Graham, Mullen, Cianfrini, Igoe, Mayor Boyle. Carried.

No comments were brought to the board regarding the amendment to the law as proposed.

**A Motion** was made by Trustee Graham to close the public hearing @ 8:14 P.M. for the amendments proposed to Local Law #1-2020 Grass, Weeds and Debris Law second by Trustee Mullen. Ayes, Graham, Mullen, Cianfrini, Igoe, Mayor Boyle. Carried

**PUBLIC COMMENTS:** None

**OLD BUSINESS:**

**1. WWTP Rehab Capital Project and Drainage Capital Project.**

**A) Pay Application #12- Suburban Electric of Albion, Inc.: EFC Funding.**

**A Motion** was made by Trustee Cianfrini to approve Pay Application # 12- Suburban Electric of Albion, Inc. and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Mullen. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**B) Invoice #14150 – Municipal Solutions, Inc.: EFC Funding.**

**A Motion** was made by Trustee Graham to approve Invoice #14150-Municipal Solutions and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Igoe. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**C) Invoice #14132 – Municipal Solutions, Inc.: EFC Funding.**

**A Motion** was made by Trustee Graham to approve Invoice #14132-Municipal Solutions and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Igoe. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**D) Invoice #14131 – Municipal Solutions, Inc.: EFC Funding.**

**A Motion** was made by Trustee Graham to approve Invoice #14131-Municipal Solutions and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Igoe. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**E) Invoice –Sherwin Williams: EFC Funding.**

**A Motion** was made by Trustee Cianfrini to approve Pay Invoice from Sherwin Williams for Painting Supplies and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Mullen. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**F) Invoice –#5310 Camden Group USA, Labor Painting: EFC Funding.**

**A Motion** was made by Trustee Mullen to approve Pay Invoice from Camden Group, USA, for Labor Painting and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Graham. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**G) Invoice –#5247 Camden Group USA, Labor Painting: EFC Funding.**

**A Motion** was made by Trustee Mullen to approve Pay Invoice from Sherwin Williams for Painting Supplies and any EFC pay application request forms necessary as this payment is to be funded by the EFC funding, second by Trustee Graham. Ayes: Cianfrini, Mullen, Graham, Igoe. Carried

**NEW BUSINESS:**

1. **Fire Chief/President Report:** Fire Chief, Sean Downey provided a report to the Board. Training has resumed for the department, Truck Bay doors have been completed and the Fire Department along with the Town of Alabama Fire Department participated in the OA Central School for their Commencement Ceremony that included fireworks and a parade.

2. **Zoning/Code Officer Report:** =Code/Zoning Enforcement Officer Morris presented his report.

**A Motion** was made by Trustee Cianfrini to approve Zoning/Code Officer report as presented, second by Trustee Mullen. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

3. **Approval of April 27<sup>th</sup>, 2020 Minutes**

**A Motion** was made by Trustee Igoe to approve April 27<sup>th</sup>, 2020 Minutes as presented, second by Trustee Cianfrini. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

4. **Approval of May 11, 2020 Minutes**

**A Motion** was made by Trustee Mullen to approve May 11, 2020 Minutes as presented, second by Trustee Graham. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

5. **Approval of May 20<sup>th</sup>, 2020 Minutes**

**A Motion** was made by Trustee Igoe to approve May 20<sup>th</sup>, 2020 Minutes as presented, second by Trustee Mullen. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

**6. Approval of July 13<sup>th</sup>, 2020 Abstract/P.O.'s:**

<i>7/13 Abstract</i>					
A0 Chks 17796-17819	(37,906.95)	(37,906.95)			
F0 Chks 17065-17073	(144,861.60)		(144,861.60)		
G0 Chks 18110-18115	(11,675.81)			(11,675.81)	
H0 Chks 17344-17347	(30,208.26)				(30,208.26)

**A Motion** was made by Trustee Cianfrini to approve July 13<sup>th</sup>, 2020 Abstract, second by Trustee Graham. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

**7. DPW Report-** DPW Supervisor Laney provided written report and called into meeting.

- Telemetry System was replaced, still having issues. Odessey is working on it looks to be radio interference.
- New DPW Work Truck is going to be delivered this week to Village.
- Surplus equipment and Vehicles could go to auction but the timing is too close. Supervisor Laney will put together a list of surplus items and will put them out to bid.
- Core/Main were out to discuss Vault readings, interference with Batavia MUX that was installed. They put the MUX back to the way it was before and are still trying to pinpoint problem.
- Municipal Parking lot signs were incorrect. Dadswell towing will redo and get back to us in a week or two
- Bids received on Sidewalk replacements. Best one is with Grizzly Concrete.

**A Motion** was made by Trustee Mullen to accept Grizzly Concrete Bid for sidewalk replacements, second by Trustee Graham. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

**A Motion** was made by Trustee Igoe to approve DPW Report for July 13<sup>th</sup>, 2020, second by Trustee Cianfrini. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried

**8. Clerk's Report-** Clerk-Treasurer Staniszewski provided written report.

- OACS Summer Lunch program started last week. Over 70 lunches were distributed. The school has requested picnic table to be placed in the park. Town of Oakfield said they can provide the tables and set them up.
- Village Audit for 2019-2020 has started.
- There are about 48 Tax bills still outstanding for a total amount of \$14,900 still expected to be paid.

**A Motion** was made by Trustee Igoe to accept Clerk-Treasurer report as provided by Clerk-Treasurer Kim Staniszewski, Second Trustee Mullen. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried

**9. Trustee's Report-**

- Trustee Cianfrini received a call from a resident that inquired about filling pools in the Village and why the sewer billing was still charging the same amount as water. The village has always taken the stance that the water, when drained from the pool would be sent to the sewer and therefore should be charged. No changes to policy will be made.

## 10. Discussion on Overtime Recommendations

- Proposal was made by DPW Supervisor, David Laney to change the DPW hours to eliminate or to lesson overtime paid to employees while still providing coverage needed for the Village.
  - Proposal is to continue a Monday -Friday work week with one employee scheduled for 2 hour shifts on Sat and Sun. That same employee would leave 2 hours early during the M-F prior to Sat being worked and also leave 2 hours early on the M-F after the Sun scheduled. The same employee who worked the weekend would be the on-call employee for the week. This will allow ample coverage and less confusion as to the employee on call.

**A Motion** was made by Trustee Cianfrini to accept the proposal to change Overtime schedule for DPW workers, second by Trustee Igoe. Discussion: The change in scheduling will begin week of Sept. 7<sup>th</sup>. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried

## 11. Mayors Report

- The state is proposing to reduce CHIPS funding by 20% for this year.
- Continue to have Saturday morning meetings with the County regarding the Economic impact to the County, Towns and Villages due to COVID.
- Uptick in reports of vandalism in the Village.
- Mayor report that the various departments have been asked to reduce their budget lines for the year to accommodate the loss of sales tax revenue.

## 12. Executive Session to discuss Personnel items.

**A Motion** was made by Trustee Igoe to go into executive session to discuss a personnel item @ 7:45 PM, Clerk-Treasurer Staniszewski was asked to leave, second by Trustee Mullen. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried

**A Motion** was made by Trustee Cianfrini to close executive session discussion on personnel items @8:14pm, second by Trustee Mullen. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried.

## 13. Resolution #20-2020: Authorizing the Adoption of Local Law #1-2020: Amendment of Grass, Weeds, and Debris Law.

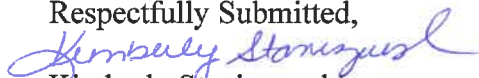
**A Motion** was made by Trustee Graham to approve **Resolution #20-2020: Authorizing the Adoption of Local Law #1-2020: Amendment of Grass, Weeds, and Debris Law**, second by Trustee Mullen. Ayes, Graham, Mullen, Cianfrini, Igoe, Mayor Boyle. Carried

Having no further business to come before the Board, the meeting was adjourned @ 8:15 PM on **A Motion** by Trustee Igoe;

Regular Meeting will be held on August 10th, 2020 at 6:30 PM at the Village Hall, 39 Main St.

Second by Trustee Graham. Ayes: Trustees Igoe, Mullen, Cianfrini, and Graham. Carried.

Respectfully Submitted,



Kimberly Staniszewski

Clerk/Treasurer

July 13th, 2020



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**DAVID BOYLE**  
Mayor

**JOHN IGOE**  
Deputy Mayor

Trustees  
**JOHN MULLEN**  
**MICHAEL CIANFRINI**  
**MICHELE GRAHAM**

**KIMBERLY STANISZEWSKI**  
Clerk/Treasurer

**VILLAGE OF OAKFIELD**

**RESOLUTION #20– 2020 AUTHORIZING THE ADOPTION OF LOCAL LAW #1 OF 2020:  
AMENDING LOCAL LAW #5 OF 1988 PROHIBITING THE GROWTH OF CERTAIN GRASS AND  
WEEDS AND BY PROHIBITING THE ACCUMULATION OF DEBRIS.**

Adopted: July 13, 2020

The Village Board of the Village of Oakfield met at a regular board meeting at the Village Board Room located at 39 Main Street in the Village of Oakfield, New York on July 13, 2020 commencing at 6:30 p.m. and thereafter a public hearing was held at 6:30 p.m. and the following members were:

<u>PRESENT:</u>	Mayor	David Boyle
	Deputy Mayor	John Igoe
	Trustee	Michelle Graham
	Trustee	John Mullen
	T Trustee	Michael Cianfrini

ABSENT/ABSTAIN: None

**WHEREAS**, all Village Board Members, having due notice of said meeting, and that pursuant to Section 94 of the Public Officers Law (Public Meetings Law), said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

**WHEREAS**, The Public Hearing was streamed live on Village of Oakfield, NY Face Book Page and recorded as required under Gov. Cuomo Executive Order No. 202.1 issued during the Covid-19 Pandemic, and

**WHEREAS**, The Public was provided the opportunity to speak at the hearing by phone and email, and

**WHEREAS**, the Village Board of the Village of Oakfield is considering a proposed Local Law entitled: **LOCAL LAW #1 OF 2020: AMENDING LOCAL LAW #5-1988 PROHIBITING THE GROWTH OF CERTAIN GRASS AND WEEDS AND BY PROHIBITING THE ACCUMULATION OF DEBRIS**, and

**WHEREAS**, the purpose of the proposed local law is to safeguard and protect the public safety, health, and general welfare of the inhabitants of the Village of Oakfield by prohibiting the growth of certain grass and weeds and by prohibiting the accumulation of debris, and

**WHEREAS**, Resolution # 20-2020 was duly adopted by the Village Board of the Village of Oakfield authorizing a public hearing to held by the Village Board on the 13th day of July 2020 at 6:30 p.m. at the Village Board room to hear all interested parties on a said Law; and

**WHEREAS**, notice of said public hearing was duly advertised in the Batavia Daily on or about the 8th day of July 2020, the official newspaper of said Village; and

**WHEREAS**, said public hearing was duly held on July 13th 2020 at 6:30 p.m. at the Village Hall and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed local law, or any part thereof; and

**WHEREAS**, the Village Board of the Village of Oakfield, after due deliberation, finds it in the best interest of said Village to adopt said local law.

**NOW ON MOTION OF** Trustee Graham. which has been duly seconded by Trustee Mullen, therefore be it

**RESOLVED**, that the Village Board of the Village of Oakfield hereby adopts said **LOCAL LAW #1 OF 2020: AMENDING LOCAL LAW #5 OF 1988 PROHIBITING THE GROWTH OF CERTAIN GRASS AND WEEDS AND BY PROHIBITING THE ACCUMULATION OF DEBRIS.** and

**BE IT FURTHER RESOLVED**, that the Village Clerk be and hereby is directed to enter said local law in the minutes of this meeting and give due notice of the adoption of said local law to the Secretary of the State of New York.

Ayes: Trustees Igoe, Mullen, Graham, Cianfrini

Nays: None

Quorum Present: X Yes \_\_\_ No


Dated: July 13, 2020

Carried.

State of New York)  
County of Genesee)  
Village of Oakfield) ss.

I, Kimberly Staniszewski, Village Clerk of the Village of Oakfield in the County of Genesee, and State of New York, hereby certify that the foregoing Resolution #20- 2020 was duly adopted at a meeting of the Village Board of the Village of Oakfield held on the 13th day of July, 2020, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Village of Oakfield, Genesee County, New York this 13th day of July, 2020.

  
Kimberly Staniszewski, Clerk/Treasurer