

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

August 12th, 2024 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30p.m. followed by the Pledge to the Flag led by Resident, Tia Lindsley. The following Trustees were present: John Igoe, John Mullen, and Michael Cianfrini and Mayor Boyle. Absent: Scott D'Alba.

Also, Present: Clerk/Treasurer, Kim Staniszewski; and DPW Supervisor, Tom Mikolajczyk; OFD Chief Sean Downing; Camden Group, Lou Moretti and Al Graham; OBC Jamie Lindsley and Robert Ostrander; Residents, Allyn and Linda Bernard

PUBLIC HEARING:

PUBLIC COMMENT:

1. **Speed Limits- Drake St.-** Allyn and Linda Bernard asked the Board to consider approaching the State DOT regarding the inconsistent posting of speed limits on Drake Street. Particularly in the area of Irving parkway and extending into the Town by the Town Building and Mobile Home Park.

OLD BUSINESS:

1. **Betterment Committee-** Jamie Lindsley and Robert Ostrander made a verbal request for the board to approve Betterment doing some electrical upgrades to Triangle Park . Upgrades will assist in keeping everything running during Labor Daze. Mr. Ostrander stated that it would be mostly the installation of GFI breakers. The board asked DPW Supervisor Mikolajczyk if he was ok with the recommendations and he concurred. Trustee Igoe would like the contractor to provide and insurance binder listing the Village as Additional Insured prior to work commencing. It is the understanding of the board that Betterment is paying for all upgrades.

A Motion was made by Trustee Cianfrini, to approve electrical work pending a scope of services and insurance binder being reviewed by the board, seconded by Trustee Igoe. Ayes: Trustees Igoe, Mullen, and Cianfrini. Carried

NEW BUSINESS:

1. **Fire Chief/President Report-** Chief Downing presented a verbal report on call for the month of July and provided an overview of the call on 6 Drake Street. The department had and ISO audit and there are a few action items to take care of. Dept. is preparing for coverage during labor daze and for the parade with traffic control.

A Motion was made by Trustee Mullen, to accept the Fire Chiefs report for July 2024, second by Trustee Cianfrini. Ayes: Trustees Igoe, Mullen, and Cianfrini. Carried

- 2. **Zoning/Code Report-** Code Zoning Officer Morris provided a written report. Board requested a meeting with Mr. Morris as he has not attended several meetings. Mayor Boyle will contact Mr. Morris.

A Motion was made by Trustee Cianfrini, to accept the Code/Zoning report for July, 2024, second by NONE. Motion to approve FAILED.

- 3. **WWTP Report-**Lou Moretti from Camden Group presented a written report. On August 6th at approx. 1:30am a collision of a tractor trailed into a house at 8 Drake Street resulted in diesel fuel from the Semi-truck infiltrated the sewer treatment plant. Camden Group, Genesee County Hazardous Spill Response Team and the NYS DEC were able to confine the diesel leak at the WWTP without any damage being done to the plant. An insurance adjuster from the Villages insurance company has been to the plant and has taken a report should there be any issues in the future that are a result of the diesel infiltration. At this point all testing has been in normal levels. Tests will be monitored closely and reported should anything change. Al Graham from Camden suggested that the Village contact someone responsible for the rehab of the home and disconnect their sewer lateral and water lines to the villages public systems as this will protect any further infiltration. Mayor Boyle asked DPW Supervisor Mikolajczyk to contact the homeowner.

A Motion was made by Trustee Igoe, to accept the WWTP report for July, 2024, second by Trustee Mullen. Ayes: Trustees Igoe, Mullen, and Cianfrini. Carried

4. Approval of July 8th, 2024 Minutes

A Motion was made by Trustee Mullen to approve the July 8th, 2024 Minutes, second by Trustee Cianfrini, Ayes: Trustee Igoe, Mullen, and Cianfrini. Carried.

5. Approval of August 2024 Abstract/P.O.'s

8/12/2024 Abstract	
(A0) GENERAL FUND	\$117,940.21
(F0) WATER FUND	\$108,422.90
(G0) SEWER FUND	\$15,064.94
(H0) CAPITAL FUND	\$0.00
TOTAL	\$241,428.05
Check Numbers #1066-	
Void None	

A Motion was made by Trustee Igoe to approve the August, 2024, Abstract, second by Trustee Mullen, Ayes: Trustee Igoe, Mullen, and Cianfrini. Carried.

- 6. DPW Report-** DPW Supervisor Mikolajczyk provided a report to the Board.
- a. Commend Camden Group, specifically Lou, Tyler and Brian for their quick response to the Diesel spill on August 6th.
 - b. Milling and Paving were completed on Cary /Oak Streets.
 - c. Pothole repairs were completed on Bennet and Weber Avenues.
 - d. Backup Battery was installed at the Water tower
 - e. Village is now using PACE Labs for our Quarterly water tests

A Motion was made by Trustee Cianfrini to accept DPW Supervisor report for August 12th, 2024, second by Trustee Mullen, Ayes: Trustee Igoe, Mullen, and Cianfrini. Carried.

- 7. Clerk's Report-Written Report** – Village Clerk-Treasurer Staniszewski provided a written report to the Board.
- a. Submitted reimbursement from Genesee County for Grant approved to help Village with Grant writing services.
 - b. Continue to receive responses for Service Line Inventory
 - c. NYSERDA credits continue to add up. At this time the Village is close to the next \$5,000 increment. Kim is working with Rob Richardson from FingerLakes Council
 - d. Incident Report for vehicle damage at WWTP at a cost of \$498.96 for repairs
A Motion was made by Trustee Igoe to approve payment of \$498.96 for repairs to vehicle under incident report dated 8/1/24, second by Trustee Mullen. Ayes: Trustee Igoe, Mullen, and Cianfrini. Carried

A Motion was made by Trustee Igoe to accept Clerk-Treasurer report for August 12th, 2024, second by Trustee Mullen. Ayes: Trustee Igoe, Mullen, and Cianfrini. Carried

8. Trustee Report- Nothing

9. Mayors Report-

- a. School House Manor at 1 North Pearl Street has been approved to be on the list of NYS Register of Historic Places.
- b. Mayor provided an overview of meetings with STAMP and updates on the Waste -Water Services. Stamp Sewer works has provided contracts for the Board to review.
- c. Restore NY Grant- The Village application was not accepted in this round of funding. The Mayor, Kim and the Jay Grasso from G&G will be having a debriefing with NYS on the application.

10. Executive Session- Legal Matter-

A Motion was made by Trustee Cianfrini to enter Executive Session at 7:23 pm for a legal matter, DPW Supervisor Mikolajczyk, Clerk/Treasurer Staniszewski, Lou Moretti, Al

Graham, and Steve Mountain were asked to stay, second by Trustee Igoe. Ayes: Trustee Igoe, Mullen, and Cianfrini. Carried

A Motion was made by Trustee Igoe to exit Executive Session at 8:26 pm for a legal matter, second by Trustee Cianfrini. Ayes: Trustee Igoe, Mullen, and Cianfrini. Carried

11. Resolution #27-2024 Approval of Engineering Services

- a. **A Motion** was made by Trustee Igoe to approve Mountain Engineering for consulting services pertaining to wastewater flow and treatment from the WNY Stamp Project pending understanding of conditions outlined in such contract as to avoid a conflict of interest with Mr. Mountain, second Cianfrini. Ayes: Trustee Igoe, Mullen, and Cianfrini. Carried

Having no further business to come before the Board, the meeting was adjourned 8:30 PM on **A Motion** by Trustee Igoe

The next regular Board meeting will be held **Monday, September 9th**, at 6:30 PM at the Village Hall, 39 Main St..

Second by Trustee Cianfrini Ayes: Trustees Igoe, Cianfrini, and Mullen. Carried.

Respectfully Submitted,



Kimberly Staniszewski
Clerk/Treasurer
August 12th, 2024