

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

September 9th, 2024 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30p.m. followed by the Pledge to the Flag led by Mayor David Boyle. The following Trustees were present: John Igoe, John Mullen, Scott D’Alba, Michael Cianfrini and Mayor Boyle.

Also, Present: Clerk/Treasurer, Kim Staniszewski; and DPW Supervisor, Tom Mikolajczyk; Tree Committee Chair, Greg Houseknecht; Mountain Engineering, Steve Mountain.

PUBLIC HEARING:

PUBLIC COMMENT:

OLD BUSINESS:

NEW BUSINESS:

1. **Tree Committee-** Chairperson, Greg Houseknecht presented to the Board tree replacement recommendations for discussion and approval. Board is in agreement to replacing trees on Main Street along with the Tree Grates as a first phase to tree replenishment for the Village. Mr. Houseknecht will put together a short and long range re-treeing plan for the Village board review.

A Motion was made by Trustee Cianfrini to approve the proposal for tree and tree grate purchases, and planting supplies dated August 24, 2024 in the amount of \$8,033.49 as presented by Mr. Greg Houseknecht, Chairperson of the Village Tree Committee, second by Trustee Cianfrini, Ayes: Trustee Igoe, Mullen, Cianfrini, and D’Alba. Carried.

2. **Fire Chief/President Report-** No Report
3. **Zoning/Code Report-** Code Zoning Officer Morris provided a written report.
4. **Approval of August 12th, 2024 Minutes**

A Motion was made by Trustee Igoe to approve the August 12th, 2024 Minutes, second by Trustee Mullen, Ayes: Trustee Igoe, Mullen, Cianfrini, and D’Alba Carried.

5. Approval of September 2024 Abstract/P.O.'s

<i>9/9/2024 Abstract</i>	
(A0) GENERAL FUND	\$33,559.56
(F0) WATER FUND	\$32,631.19
(G0) SEWER FUND	\$35,854.32
(H0) CAPITAL FUND	\$0.00
TOTAL	\$102,045.07
Check Numbers #1109-1140	
Void 1125, 1126	

A Motion was made by Trustee Cianfrini to approve the September 2024, Abstract, second by Trustee Igoe, Ayes: Trustee Igoe, Mullen, Cianfrini, and D’Alba. Carried.

6. DPW Report- DPW Supervisor Mikolajczyk provided a report to the Board.

- a. Gazebo Floor was refinished prior to Labor Day
- b. In-person Service Line Inspections have started, must be complete prior to 10/16

A Motion was made by Trustee D’Alba to accept DPW Supervisor report for September 9th, 2024, second by Trustee Mullen, Ayes: Trustee Igoe, Mullen, Cianfrini, and D’Alba. Carried.

7. Clerk’s Report-Written Report – Village Clerk-Treasurer Staniszewski provided a written report to the Board.

- a. Received \$5,000 Grant from Genesee County for Grant Writing Services.
- b. Received \$10,000 Grant from NYSERDA energy credits

A Motion was made by Trustee Igoe to accept Clerk-Treasurer report for September 9th, 2024, second by Trustee Cianfrini. Ayes: Trustee Igoe, Mullen, Cianfrini, and D’Alba. Carried

8. Trustee Report-

- a. Trustee Cianfrini- requested update on the Study for fire services
- b. Trustee D’Alba- would like to know if there is anything that can be done remove structure at 11 Drake Street. Mayor to discuss with Code Enforcement

9. Mayors Report-

- a. School House Manor at 1 North Pearl Street has been approved on the National Register of Historic Places.
- b. Mayor provided an overview of meetings with STAMP. Further discussion with Village Attorney on contract proposal.
- c. Cary Avenue On-street Parking- Review is still being done.

- d. Labor Day Celebration- No update from OBC. Should be at October meeting. Will need to review park rules and expectations with OBC for future use.

10. Approval of Attorney –

A Motion was made by Trustee Igoe to approve Harter, Secrest & Emery LLP as Attorneys to negotiate water loss with OACS, second by Trustee D’Alba. Ayes: Trustee Igoe, Cianfrini, and D’Alba. Abstain: Trustee Mullen. Carried

11. Approval of Change to October Board Meeting

A Motion was made by Trustee Cianfrini to approve change to October Board Meeting to Tuesday, October 15th due to the Columbus holiday. Clerk-Treasurer Staniszewski will publish a notice in the Daily News, second by Trustee Igoe. Ayes: Trustee Cianfrini, Igoe, Mullen, and D’Alba. Carried

12. Resolution #29-2024 Authorization of Participation in the Year 2024 Joint Youth Program

A Motion was made by Trustee Cianfrini to approve Resolution #29-2024 Participation in Joint Youth Program for 2024, second by Trustee D’Alba. Ayes: Trustee Cianfrini, Igoe, Mullen, and D’Alba. Carried

Having no further business to come before the Board, the meeting was adjourned 8:03 PM on **A Motion** by Trustee Igoe

The next regular Board meeting will be held **Tuesday, October 15th**, at 6:30 PM at the Village Hall, 39 Main St..

Second by Trustee D’Alba. Ayes: Trustees Igoe, Cianfrini, Mullen, and D’Alba. Carried.

Respectfully Submitted,



Kimberly Staniszewski
Clerk/Treasurer
September 9th, 2024

**RESOLUTION #29 -2024:
AUTHORIZING PARTICIPATION IN THE YEAR 2024 JOINT
YOUTH PROGRAM**

WHEREAS, the Town of Oakfield has previously set up and administered a Joint Youth Program with the Village of Oakfield, Towns of Alabama and Batavia, and

WHEREAS, the Village of Oakfield's contribution to this joint project has most recently been approved in the amount of \$7,238.00, and such contribution qualifies for a fifty percent (50%) NYS State Aid reimbursement, or the maximum allowable according to the State Aid Eligibility Summary for the Program Year as provided by Genesee County Division for Youth; and

WHEREAS, the Village of Oakfield Board of Trustees has deemed this Joint Youth Project to be worthwhile and of distinct benefit to area Youth, and the Village wishes to continue participation in this youth project;

NOW THEREFORE, BE IT RESOLVED, that the Year 2024 Joint Youth Project as herein described, is approved, as is the Village's contribution of \$7,238.00.

A Motion by Trustee: Cianfrini

Second by Trustee: D'Alba

Ayes: Trustee Igoe, Cianfrini, Mullen, and D'Alba

Nays: None

Absent: None

Abstain: None

Carried.

**By Order of the Village Board of Trustees,
Village of Oakfield**

**Kimberly Staniszewski
Clerk/Treasurer**

State of New York)
County of Genesee)
Village of Oakfield) ss.

I, Kimberly Staniszewski, Village Clerk of the Village of Oakfield in the County of Genesee, and State of New York, hereby certify that the foregoing Resolution #28- 2024 was duly adopted at a meeting of the Village Board of the Village of Oakfield held on the 9th day of September, 2024, by the required necessary vote of the members to approve this Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Village of Oakfield, Genesee County, New York this 9th day of September, 2024.



Kimberly Staniszewski, Clerk/Treasurer