

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

October 15th, 2024 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30p.m. followed by the Pledge to the Flag led by Tia Lindsley. The following Trustees were present: John Igoe, John Mullen, Scott D’Alba, Michael Cianfrini and Mayor Boyle.

Also, Present: Clerk/Treasurer, Kim Staniszewski; Tree Committee Chair, Greg Houseknecht; OBC, Jamie Lindlsey; Haxton Library, Carol D’Alba; Fire Chief, Sean Downing

PUBLIC HEARING:

PUBLIC COMMENT:

OLD BUSINESS:

NEW BUSINESS:

1. **Oakfield Betterment Committee-** Jamie Lindsley gave an update on Labor Daze 2024. Event was well attended. There were a couple of injuries due to tripping hazard of electrical cord covers. Betterment is going to better address this for next year. Trustees asked Betterment to be better at communicating with the Board and that better care needs to be taken when hanging things at the park and bringing in large equipment to hang lights. DPW puts a lot of work in making sure the park is nice year round and the Village would prefer that there is nothing nailed to trees, gazebo, or garbage receptacles. OBC requested to start decorating Memorial Park for the lighting ceremony beginning October 26th. The Board was ok with that.
2. **Tree Committee-** Chairperson, Greg Houseknecht presented to the Board a long term tree replacement proposal. They are working on a plan for Memorial Park and will provide that to the board at a later date. Board asked that tree planting to be in conjunction of Arbor Day or Earth Day.
3. **Haxton Memorial Library-** Carol D’Alba requested that the board reconsider helping with Snow removal at the Library. Mayor reiterated that we discussed last year and our Attorney advised that this was a liability issue. Mayor will look into this further and respond in a few weeks.
4. **Fire Chief/President Report-** Sean Downing provided a verbal report to the Board. Call volume for the year has increased significantly. A lot of mutual aid calls. Waiting on State Grant to do some building upgrades to the fire hall.

A Motion was made by Trustee Mullen to approve OFD Chiefs report for October 15th, 2024, second by Trustee Igoe, Ayes: Trustee Igoe, Mullen, Cianfrini, and D’Alba. Carried.

- 5. **Water Connection-** The Village received an application from Lambs Farms, Albion Rd, Oakfield for a new water connection to a proposed office and milking parlor. Board discussed stipulation of the application with one being health dept approval of backflow preventor and Genesee County Water Authority.

A Motion was made by Trustee Cianfrini to approve the water application for Lambs Farms, Albion Rd, Oakfield with stipulations as discussed, second by Trustee Mullen, Ayes: Trustee Igoe, Mullen, Cianfrini, and D’Alba. Carried.

- 6. **Zoning/Code Report-** Code Zoning Officer Morris provided a written report.
Motion to Approve-Failed, No Vote

7. **Approval of September 9th, 2024 Minutes**

A Motion was made by Trustee Igoe to approve the September 9th, 2024 Minutes, second by Trustee Cianfrini, Ayes: Trustee Igoe, Mullen, Cianfrini, and D’Alba Carried.

8. **Approval of October 2024 Abstract/P.O.’s**

<i>10/15/2024 Abstract</i>	
(A0) GENERAL FUND	\$19,993.28
(F0) WATER FUND	\$11,210.64
(G0) SEWER FUND	\$57,249.33
(H0) CAPITAL FUND	\$0.00
TOTAL	\$88,453.25
Check Numbers #1141-1187	
Void	

A Motion was made by Trustee Cianfrini to approve the October 2024, Abstract, second by Trustee D’Alba, Ayes: Trustee Igoe, Mullen, Cianfrini, and D’Alba. Carried.

- 9. **DPW Report-** DPW Supervisor Mikolajczyk provided a written report to the Board.
 - a. Service Line Inventory is completed
 - b. Water Testing is now being done by PACE Labs

A Motion was made by Trustee Mullen to accept DPW Supervisor report for October 15th, 2024, second by Trustee Cianfrini, Ayes: Trustee Igoe, Mullen, Cianfrini, and D’Alba. Carried.

10. Clerk's Report-Written Report – Village Clerk-Treasurer Staniszewski provided a written report to the Board.

- a. Service Line Inventory was submitted to NYS Dept of Health and County Health Departments
- b. Submitted a grant request for \$5,000 from NYSERDA. Waiting on response.

A Motion was made by Trustee Igoe to accept Clerk-Treasurer report for October 15th, 2024, second by Trustee Cianfrini. Ayes: Trustee Igoe, Mullen, Cianfrini, and D'Alba. Carried

11. Trustee Report-

- a. Trustee D'Alba- asked that DPW look at the tree in front of 39 Cary Ave. Was told it should be taken down.

12. Mayors Report-

- a. Mayor provided update on STAMP Sewer project. Village Attorney is in the process of reviewing the agreements.
- b. 11 Drake Street, no word from our Attorney on the potential clean-up of the property.
- c. There have been solicitors in the Village going door to door selling electric. This is a scam. Would like to put something on FB to let people know not to talk to them.

13. Approval of Change to November Board Meeting

A Motion was made by Trustee Cianfrini to approve change to November Board Meeting to Tuesday, November 12th, 2024 due to the Veterans Day holiday. Clerk-Treasurer Staniszewski will publish a notice in the Daily News, second by Trustee Igoe. Ayes: Trustee Cianfrini, Igoe, Mullen, and D'Alba. Carried

14. Executive Session

A Motion was made by Trustee D'Alba to enter executive session at 7:20pm for a personnel matter, second by Trustee Cianfrini. Ayes: Trustee Cianfrini, Igoe, Mullen, and D'Alba. Carried

A Motion was made by Trustee D'Alba to exit executive session at 7:26pm for a personnel matter, second by Trustee Cianfrini. Ayes: Trustee Cianfrini, Igoe, Mullen, and D'Alba. Carried

Having no further business to come before the Board, the meeting was adjourned 7:28 PM on **A Motion** by Trustee Igoe

The next regular Board meeting will be held **Tuesday, November 12th**, at 6:30 PM at the Village Hall, 39 Main St..

Second by Trustee Mullen. Ayes: Trustees Igoe, Cianfrini, Mullen, and D'Alba. Carried.

Respectfully Submitted,



Kimberly Staniszewski

Clerk/Treasurer

October 15th, 2024