

**VILLAGE OF OAKFIELD BOARD OF TRUSTEES
MONTHLY MEETING**

October 5th, 2020 @ 6:30 pm

A regular monthly meeting of the Village of Oakfield Board of Trustees was called to order at 6:30 p.m. by Mayor David Boyle followed by the Pledge to the Flag led by William Sturgeon, Oakfield Fire Department. The following Trustees were present: John Igoe, John Mullen, Michele Graham, and Michael Cianfrini.

Also, Present: Clerk/Treasurer, Kimberly Staniszewski; DPW Supervisor, Tom Mikolajczyk; OFD Chief, Sean Downey; OFD President, William Sturgeon; OFD Treasurer, Chad Williams; Village Resident, Judy Ward

PUBLIC HEARINGS: None

PUBLIC COMMENTS:

- **Water Credit Requested**-Judy Ward addressed the Board regarding a large underground water leak at the Sunny Acres Trailer Park off of Coe Ave. Asking for a one-time credit on her water bill. Mayor Boyle said they would look into the leak and her bill. Mayor will respond within a few weeks.

OLD BUSINESS:

1. WWTP Rehab Capital Project and Drainage Capital Project-

- **Floor Replacement** -DPW Supervisor, Tom Mikolajczyk presented two proposals for flooring replacement at the WWTP under the Project. The flooring in the lab and lavatory need to be replaced. Proposal from Will's Carpet One and Camden Group were reviewed. Will's Carpet One came in with the best proposal at a cost of \$4,606.

A Motion was made by Trustee Igoe to accept proposal from Will's Carpet One for the replacement of flooring in the WWTP Lavatory and Laboratory at a cost of \$4,606⁰⁰, second by Trustee Graham. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

NEW BUSINESS:

- 1. Oaths of Office-Elected Trustees-** Clerk-Treasurer Staniszewski administered the Oath's of Office to re-elected Trustees John Igoe and John Mullen for a term beginning September 15th thru March 31st, 2024.
- 2. Fire Chief/ President Report-** Fire Chief Downey reported the call volume has increased to normal levels with more people commuting. Also reported responses to 2 structure fires in the Town, one was a Barn Fire and the other was for a Tool Shed.
- 3. Executive Session-Legal Matter**

A Motion was made by Trustee Cianfrini to move to executive session to discuss legal items @ 6:46 pm, second by Trustee Igoe. DPW Supervisor Mikolajczyk, Clerk-Treasurer Staniszewski, Fire Chief Downey, OFD President Sturgeon and OFD Treasurer Williams were asked to stay; Ayes: Trustee Cianfrini, Igoe, Mullen, Graham. Carried

A Motion was made by Trustee Igoe to close executive session discussion on personnel items @ 7:13pm, second by Trustee Cianfrini. Ayes: Trustee Cianfrini, Igoe, Mullen, Graham. Carried

4. WWTP Report-Camden-

- Lou Moretti provided a Planned Maintenance Proposal from Cummins for the Generator at the WWTP. The Agreement would provide 5 yrs of Inspection and Service for the Generator at a total cost of \$4,788.88 for the 5 yrs.

A Motion was made by Trustee Igoe to approve Planned Maintenance Proposal from Cummins for the Generator at WWTP at a cost of \$4,788.88 for a 5 yr service plan, second by Trustee Cianfrini. Board would like to confirm that the billing will be a “Pay as you Go” plan as outlined in the proposal. Ayes: Trustee Cianfrini, Igoe, Mullen, Graham. Carried

5. Zoning/Code Report- No Report Provided

6. Approval of September 14th, 2020 Minutes

A Motion was made by Trustee Graham to approve September 14th, 2020 minutes as presented, second by Trustee Cianfrini. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

7. Approval of October 5th, 2020 Abstract/P.O.’s.

<i>10/05/2020 Abstract</i>					
A0 Chks 17896-17918	(\$54,467.15)	(\$54,467.15)			
F0 Chks 17090-17095	(\$886.28)		(\$886.28)		
G0 Chks 18135-18143	(\$11,763.54)			(\$11,763.54)	
H0 Chks 17351	(\$197.98)				(\$197.98)

A Motion was made by Trustee Igoe to approve October 5th, 2020 Abstract, second by Trustee Graham. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

- 8. DPW Report-** DPW Supervisor Mikolajczyk provided a written report to the Board. New employees are working out great, lots of momentum in completing projects and tasks. New Truck has been set up with the County Radio and Salt Spreader. Started gathering a list of surplus equipment for sale at a later date.

A Motion was made by Trustee Cianfrini to approve DPW Report for October 5th, 2020, second by Trustee Graham. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

- 9. Clerk’s Report-**Clerk-Treasurer Staniszewski provide a written report to the Board. Bond Refinance will be done around October 19th. Auditors report should be here by October 9th. Request on Water/Sewer account # 367 for a one-time credit. A public hearing will be held on November 9th for the adoption of the Village of Oakfield Codification into local law.

A Motion was made by Trustee Graham to approve request under account #367 for a one-time credit, second by Trustee Igoe. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

A Motion was made by Trustee Graham to approve Clerk’s Report for October 5th, 2020, second by Trustee Mullen. Ayes: Trustees Cianfrini, Mullen, Igoe, and Graham. Carried.

10. Trustee Report.

- Trustee Mullen thanked DPW Supervisor Mikolajczyk how good the paving project went and that the roads look great.
- Trustee Graham discussed the information received on the Solar Panel project at WWTP. She is going to reach out to the representative from the company with more questions on an O&M agreement.

11. Mayor's Report.

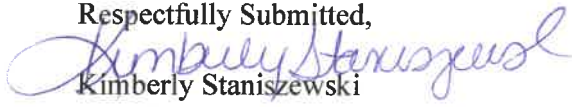
- Budget discussion will start at the November meeting. Trustee Graham asked for an updated expenditure to date report.
- The Mayor did have a discussion with Legislature, Chad Klotzbach as to what the County may plan to be able to provide some relief to the towns and villages of the county. This is still a wait and see.

Having no further business to come before the Board, the meeting was adjourned @ 8:03 PM on A Motion by Trustee Igoe;

Next Regular Meeting will be held on November 9th, 2020 at 6:30 PM at the Village Hall, 39 Main St.

Second by Trustee Cianfrini. Ayes: Trustees Mullen, Cianfrini, and Graham. Carried.

Respectfully Submitted,



Kimberly Staniszewski

Clerk/Treasurer

October 5th, 2020